



Report Reference Number: PR/19/19

To: Policy Review Committee
Date: 10 March 2020
Status: Non-Key
Ward(s) Affected: All
Author: Victoria Foreman, Democratic Services Officer
Lead Executive Member: Councillor Mark Crane, Leader of the Council
Lead Officer: Palbinder Mann, Democratic Services Manager

Title: Policy Review Committee Work Programme 2020-21

Summary:

Councillors are asked to consider items for inclusion on the Work Programme for the Policy Review Committee for the 2020-21 municipal year.

Recommendation:

That the Committee agree items for inclusion on the 2020-21 Work Programme.

Reasons for recommendation:

To ensure the Policy Review Committee establishes a Work Programme that effectively scrutinises and contributes to the development of the policies contained in the Budgetary and Policy Framework of the Council.

1. Introduction and background

1.1 The Policy Review Committee annually formulates a Work Programme setting out their planned work for the year ahead. A list of scheduled meetings is provided at Appendix A of the report, alongside a table of suggested selection criteria at Appendix B of the report.

1.2 The Committee's Terms of Reference are also attached at Appendix C.

2. The Report

2.1 The role of the Policy Review Committee is to contribute to the development of the policies contained in the Budgetary and Policy Framework of the Council and to undertake policy reviews referred by the Executive. In addition, the Committee can consider and comment upon the implications on Selby District of the policies of partner organisations and other agencies delivering public services in the District.

2.2 The Work Programme sets out the items to be considered at the scheduled meetings of the Committee. The provisional meetings scheduled will only be held should the Committee decide there is an urgent issue which needs discussing.

3. Alternative Options Considered

None.

4. Implications

4.1 Legal Implications

Effective scrutiny arrangements form part of the governance framework of the Council.

4.2 Financial Implications

Travel expenses may be incurred for Councillors attending meetings.

4.3 Policy and Risk Implications

Not applicable.

4.4 Corporate Plan Implications

The Council's Corporate Plan sets out long term plans to make Selby District a great place to do business, enjoy life, make a difference, supported by the Council delivering great value. An effective scrutiny function is essential to fair and transparent decision making, which underpins the work of the Council.

4.5 Resource Implications

Through improving the work of scrutiny at Selby there may be some minor resource implications for officers in supporting the work of the Committee, such as reviews or 'deep dives' into specific subjects. It is anticipated that these will be contained within existing budgets.

4.6 Other Implications

Not applicable.

4.7 Equalities Impact Assessment

Not applicable.

5. Conclusion

5.1 That the Policy Review Committee considers items for inclusion on the Work Programme for 2020-21 and agrees the topics to be discussed over the forthcoming year.

6. Background Documents

None.

7. Appendices

Appendix A – Draft Work Programme for 2020-21

Appendix B – Suggested Selection Criteria

Appendix C – Policy Review Committee Terms of Reference

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